

## Time & Labor Management

### A Powerful, Comprehensive Solution for Tracking Employee Time

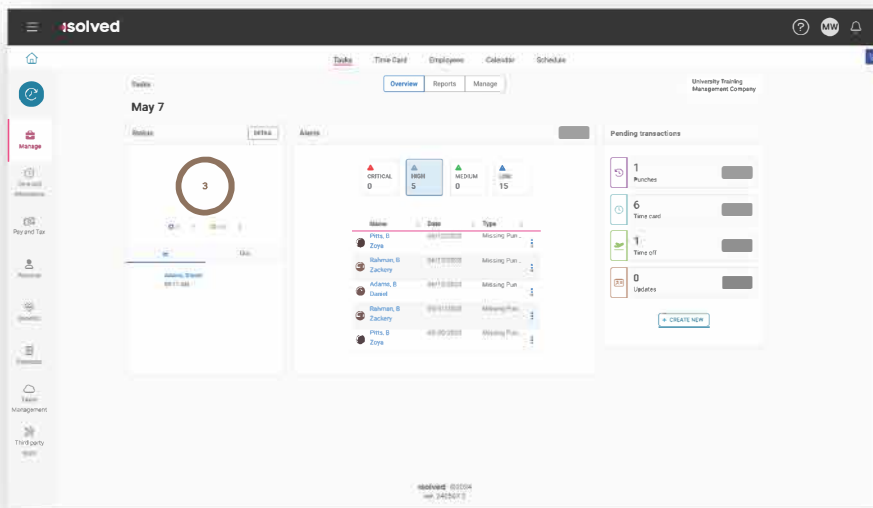


Payroll processing errors due to issues with time tracking can have a significant impact on both your employees and your business. Discrepancies in pay lead to employee dissatisfaction, resulting in low morale and turnover, which greatly impacts your bottom line. To keep your employees engaged and your business running smoothly, you need to accurately track time and get payroll right.

With isolated Time & Labor Management, you have the power to seamlessly manage employee punches, time off requests, and more — eliminating the need for manual and paper processes. Access to an intuitive and reliable solution means you can save time and minimize errors to improve the employee experience.

#### isolated Time & Labor Management includes:

- Time tracking and labor allocation
- Meal and break tracking
- Punch notes and attestation
- Overtime and premiums
- Rules-driven pay policies
- Error alerts
- Time off requests and holidays
- Verification workflow
- Shift differentials
- Configurable allocation rules
- Payroll Based Journal reporting
- Physical and virtual clock options
- Geofencing (to set punch boundaries)
- Group and Mobile punching
- Prior period adjustments
- Comp time management
- Reporting and analytics



## Key Benefits



Quickly and efficiently collect, manage and process employee time through isolved—no separate systems required



Eliminate buddy punching and time theft with access to touchpad identification, geofencing, audit trails and more



Choose from multiple time collection methods—physical or virtual—to handle all work environments and locations



Receive real-time alerts when an employee has an early or late check-in, unscheduled absence, time card objections and more



Make adjustments to prior pay periods to ensure precise and equitable compensation, compliance and accurate record keeping



Leverage geofencing to create predefined worksite boundaries limiting employee punches to specific locations

## Flexible Time Tracking

Empower your employees with simple and effortless time solutions that offer flexible options for different work environments. Leverage a variety of time clocks and location-based punching to meet diverse workforce needs. From physical clocks at worksites, to mobile punching for remote or on-the-go employees, isolved ensures accessibility and convenience for all your people.

## Complete Time Visibility

View and manage employee time and attendance data, including paid time off, overtime, and compensatory time, from within isolved People Cloud to better support your team. Leverage configurable notifications for real-time alerts on missed punches, time card objections and more, enhancing transparency and efficiency for an improved employee experience.

## Accurate Payroll and Compliance

Efficiently track, manage, and process time, labor, and attendance across your entire workforce. Streamline time processing and quickly review time card errors to resolve objections and prevent payroll mistakes, all while maintaining compliance with the latest regulations.

Confidently achieve accurate employee time tracking, every time,  
with **isolved Time & Labor Management**. Call us at **203.881.3135**  
or visit [www.hr-consulting-group.com](http://www.hr-consulting-group.com).



117 Main St, Seymour, CT 06483  
HRhelp@HR-Consulting-Group.com  
P: 203.881.1755 | F: 203.881.3135